



# COMMUNITY OUTREACH SERVICE AWARD SERVICES OF LOVE



\$100.00 awarded to each of the three top reports

**Deadline date: August 1**

**Awards will be presented at the WAHCE State Conference**

## PURPOSE

- To encourage counties to be involved in volunteering and providing services to agencies and/or organizations that serve their local communities. This service should benefit or involve the local community.
- To provide awareness and understanding of HCE.

## GUIDELINES

- Awards are given to counties whose projects best offer service to the local community, make a difference for the agency and/or organization and involve HCE member participation.
- Report should cover a major county project done from August 1 to August 1.

## PROCEDURES

- Complete the application information, write a **short** PARAGRAPH summarizing your project, type and answer **ALL** the questions and include supporting materials which illustrate and enhance the report.
- Report should be on 8½" x 11" paper (10 pages maximum, 1 side). Do not count Score Sheet.
- Enclose the report in a **report** cover (**not a notebook**). Answer questions on Score Sheet and place at the end of the report.
- Mail the completed report by first class mail to **current Vice President for Community Outreach**.
- Report must be postmarked by the deadline date of **August 1**.
- Reports will be judged using the Services of Love Award Judging Sheet.

*Revised 2009*



## Services of Love Award Application



On 8½" x 11" paper, retype (or download) this sheet to provide the information and answer the questions.

County: \_\_\_\_\_ District \_\_\_\_\_

### Person submitting the application:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City & Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail \_\_\_\_\_

### Write a short paragraph summarizing your project.

**In addition**, type and answer the following questions:

1. How did HCE organize and carryout this project?
2. Which agency, organization, or business was served? How did you network with them? How did they cooperate?
3. How many members worked in leadership roles? How many members worked in other ways and what did they each do?
4. How many people did this service reach? What groups of people were served? What areas of the county were served? How many times was this service provided.
5. How was the service financed, if money was needed? Approximately how many hours were donated?
6. How was the service project advertised within HCE? How was it promoted in the county? What follow-up publicity did the service project receive?
7. What part of the service project, if any, has been arranged but not yet completed? Is there an end date for this year's service project, or will you continue the service as on-going? Explain.
8. Were materials developed for this project that could be shared with other HCE counties or clubs? Explain.
9. What is your final evaluation of the service performed? How did it enhance awareness and understanding of HCE?

*Revised 2009*



## Services of Love Award



# *SCORE SHEET*

*Fill in the Blanks*

### **BENEFITS OF SERVICE TO COMMUNITY = 27 POSSIBLE POINTS**

# Points

- 3 The service was a county-wide project.
- 3 The county networked with an organization/agency/business.
- 3 Members had leadership roles in service offered (\_\_\_\_\_number involved).
- 3 Members had helping roles in service offered (\_\_\_\_\_number involved).
- 3 The service benefited people in the county (\_\_\_\_\_number benefited).
- 3 Donated hours (\_\_\_\_\_number of hours).
- 3 The service was promoted in a variety of ways (\_\_\_\_\_number of ways).
- 3 The service received local and/or county publicity.
- 3 Final evaluation of the service performed.

*Revised 2009*



# Services of Love Award Judging Sheet



\$100.00 awarded to each of the three top reports

## PURPOSE

To recognize counties for providing volunteer services to agencies and/or organizations which benefit or involve local communities in order to help them and enhance recognition and understanding of HCE and its mission.

## GUIDELINES AND PROCEDURES = 4 POSSIBLE POINTS

# Points

Points Earned

- 2 Information, questions, supporting materials are complete, identified and mounted on 8½" x 11" sheets.
- 2 Report is enclosed in a **report** cover (not a notebook) and judging sheet is at the end of the report.

\_\_\_\_\_

\_\_\_\_\_

**Total points earned:**

\_\_\_\_\_

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- 3 Final evaluation of the service performed.

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**Total points earned:**

\_\_\_\_\_

## BENEFITS TO HCE = 9 POSSIBLE POINTS

# Points

Points Earned

- 3 The service provided was well-planned and organized.
- 3 Providing the service was a good learning experience for members who participated.
- 3 Providing the service brought awareness of and publicity for HCE.

\_\_\_\_\_

\_\_\_\_\_

**Total points earned:**

\_\_\_\_\_

**TOTAL POSSIBLE POINTS = 40**

**Total Points Earned:**

\_\_\_\_\_

**COMMENTS:**



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***For Your Reference Only***

**Please Do NOT include this page in your report.**