



## CLUB COMMUNITY SERVICE AWARD



\$50.00 awarded to the top three reports

**Deadline date: August 1**

**Awards will be presented at the WAHCE State Conference**

### PURPOSE

To recognize individual clubs for volunteering and providing services that benefits or involves their local community.

To provide awareness and understanding of HCE by participating in volunteer services to their local community.

### GUIDELINES

Awards are given to clubs whose project/program best offers service to the local community, makes a difference within the community and involves HCE member participation.

Club project/program must **not** be the same as the countywide project/program for Stitches of Love, Services of Love or P.O.O.L. Educational Program.

Award winners cannot submit the same project/program more than **once**. Portions of the winning entry may be published in UPDATE.

### PROCEDURES

Complete the application information, write a **short** PARAGRAPH summarizing your project/program, answer **ALL** of the questions and include supporting materials which illustrate and enhance the report.

- Report should be on 8½" x 11" paper, 5 pages maximum, 1 side only, (not including the Score Sheet). Pictures/news articles will count as pages.
- Enclose the report in a **report** cover (**not a notebook**). *Answer the questions on the Score Sheet and place at the end of the report.*
- **Club books should be given to the County Community Outreach Coordinator** (or if position not filled, then to the County President). **County should have the books judged.** (Suggestion for a judge would be a colleague of your county Family Living Educator). Only **one book** from each county may be submitted to WAHCE for competition in this award program.
- Mail the award winning Club report via first class mail to **the current WAHCE Vice President for Family and Community Outreach.**
- Report must be postmarked by the deadline date of **August 1**.
- Reports will be judged using the Club Community Service Award Judging Sheet.



# CLUB COMMUNITY SERVICE AWARD APPLICATION



On 8½" x 11" paper, retype (or download) this sheet to provide the information and answer the questions.

Name of Club: \_\_\_\_\_

County: \_\_\_\_\_ # of Club Members \_\_\_\_\_

### Person submitting the application:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City & Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail \_\_\_\_\_

### Write a **SHORT PARAGRAPH** summarizing your program/project.

**In addition**, type and answer the following questions:

1. How many club members participated in the program/project? Did someone serve in a leadership role or did you work as a team?
2. Approximately how many hours were donated by your club? Did you receive help from non-club members?
3. If money was needed, how was it obtained?
4. How many people were reached? (answer only one of the questions):  
If an item was made, how many and estimate value. Who received the items?  
OR  
If a program was given, how many HCE and non-members were present?
5. Did you do any advertising? Did you receive any publicity?
6. What is your final evaluation of the program/project? (i.e. Was it successful? Did it accomplish what you wanted to do? Were members satisfied with the results? etc.)
7. How did it enhance awareness and understanding of HCE?



# CLUB COMMUNITY SERVICE AWARD



## Score Sheet

**Benefits of Program/Project to Community = 18 possible points**

**Fill in the blanks:**

**# Points:**

- 3 Number of club members that participated in program/project \_\_\_\_\_
- 3 Approximate hours donated by your club \_\_\_\_\_ Non-members: \_\_\_\_\_
- 3 How many people were reached? (Answer only ONE of the questions):
  - A. If an item was made, how many? \_\_\_\_\_ Value of donated items: \_\_\_\_\_

**--OR--**

- B. If a program was given, how many HCE and non members were present?
  - HCE Members: \_\_\_\_\_ Non-Members: \_\_\_\_\_
- 3 The project was promoted in a variety of ways: Number of ways \_\_\_\_\_
- 3 The program project received local and/or county publicity.
- 3 Final evaluation of the program/project.

\_\_\_\_\_ **Total Points**



# CLUB COMMUNITY SERVICE AWARD JUDGING SHEET



\$50.00 awarded to the top three reports

## PURPOSE

To recognize clubs for providing volunteer services that benefit or involve local communities in order to help them and enhance recognition and understanding of HCE and its mission.

## GUIDELINES AND PROCEDURES = 4 POSSIBLE POINTS

# Points	Points Earned
2 Information, questions, supporting materials are complete, identified and mounted on 8½" x 11" sheets of paper. (5 pages maximum.)	_____
2 Report is enclosed in a <b>report</b> cover ( <b>not a notebook</b> ) and correct judging sheet is at the end of the report.	_____
<b>Total points earned:</b>	_____

## BENEFITS OF PROGRAM/PROJECT TO COMMUNITY = 18 POSSIBLE POINTS

# Points	Points Earned:
3 Number of club members that participated in program/project. (____number)	_____
3 Approximate hours donated by your club _____. Non-members _____	_____
3 How many people were reached? (Answer only <b>one</b> of the questions):	_____
a. If an item was made, how many? _____ Value of donated items _____	
OR	
b. If a program was given, how many HCE and non-members were present?	
_____HCE                      _____Non-members	
3 The project was promoted in a variety of ways. (____number of ways)	_____
3 The program project received local and/or county publicity.	_____
3 Final evaluation of the program/project.	_____
<b>Total points earned:</b>	_____

## BENEFITS TO HCE = 6 POSSIBLE POINTS

# Points	Points Earned:
3 The program/project was well planned and organized.	_____
3 Providing the service brought awareness and publicity for HCE.	_____
<b>Total points earned:</b>	_____

**TOTAL POSSIBLE POINTS = 28**

**GRAND TOTAL POINTS:** \_\_\_\_\_

**Comments:**



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### GUIDELINES AND PROCEDURES = 4 POSSIBLE POINTS

# Points

- 2 Information, questions, supporting materials are complete, identified and mounted on 8½" x 11" sheets of paper.
- 2 Report is enclosed in a report cover (not a notebook) and judging sheet is at the end of the report.

### BENEFITS OF PROGRAM/PROJECT TO COMMUNITY = 18 POSSIBLE POINTS

# Points

- 3 Number of club members that participated in program/project. (\_\_\_\_ number)
- 3 Approximate hours donated by your club \_\_\_\_\_. Non-members \_\_\_\_\_
- 3 How many people were reached? (Answer only **one** of the questions):
  - a. If an item was made, how many? \_\_\_\_\_ Value of donated items \_\_\_\_\_
  - OR
  - b. If a program was given, how many HCE and non-members were present?  
\_\_\_\_\_ HCE \_\_\_\_\_ Non-members
- 3 The project was promoted in a variety of ways. (\_\_\_\_ number of ways)
- 3 The program project received local and/or county publicity.
- 3 Final evaluation of the program/project.

### BENEFITS TO HCE = 6 POSSIBLE POINTS

# Points

- 3 The program/project was well planned and organized.
- 3 Providing the service brought awareness and publicity for HCE.

TOTAL POSSIBLE POINTS = 28

***For Your Reference Only***

**Please Do NOT include this page in your report.**